

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
August 4, 2016

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:00 p.m. by Chairman Simon.

MEMBERS PRESENT: Dave Hunsaker, Cynthia Robinson, Doug Simon, Steve Musselman, Maria Ostrander, John McCarty

MEMBERS ABSENT: None

ALSO PRESENT: Chad Stevens – Executive Director, Ailie Weaver, Abraham and Gaffney

AGENDA Ostrander moved, Robinson seconded, to approve the agenda dated August 4, 2016. Motion voted and carried.

MINUTES Ostrander moved, Robinson seconded, to approve the July 14, 2016 minutes. Motion voted and carried.

AUDIT PRESENTAION Ailie Weaver of Abraham and Gaffney presented the finalized audit documents for the year ending December 31, 2016

FINANCIAL STATEMENT a. Musselman moved, McCarty seconded, to approve the June 2016 Revenue/Expense Reports as presented. Motion voted and carried.

b. McCarty moved, Robinson seconded, to approve the June, 2016 bills as presented. Motion voted and carried.

STAFF REPORTS Executive Director- Chad updated the board that the new truck was picked up on August 3, and is working with Michigan Graphics, in St. Johns, on new decals. The old truck is currently in a sealed-bid auction that ends on August 31, 2016.

Stevens also updated the board on the Early Release Wednesdays, as well as being invited to plan activities for the Japanese Goodwill Mission

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Simon relayed a message from a parent of a summer fun club parent that he works with. The massage regarded how well her some loves coming to Summer Fun Club, and she specifically mentioned how much she and her some like Mitch and appreciate his hard work. Simon

recommended placing a note in McClintock's personnel file regarding the praise.

Smith provided a written report updating the board on programs that are currently running and programs that are coming up.

UNFINISHED BUSINESS

a. Draft budget 2017

The 2017 draft budget was presented. It was recommended to remove the rental portion of the program budget until DARA staff felt comfortable with the inflatables. The 2017 draft budget will be presented at the September 1, 2016 DARA Board of Commissioners meeting.

NEW BUSINESS

a. 2nd Quarter Facility Use Summary

Musselman moved, Robinson seconded, to approve and place on file the 2nd Quarter Facility Use Summary. Motion voted and carried.

PUBLIC COMMENT – None

BOARD MEMBER COMMENT-

Hunsaker inquired about whether there were any staffing issues since our last board meeting. Stevens assured him that they were taken care of. Simon informed the board of the upcoming school bond for DeWitt Public Schools. He stated that the planning committee is looking for volunteers for sub-committees.

ADJOURNMENT

Musselman moved, Hunsaker seconded, to adjourn at 8:11 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director