

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
July 14, 2016

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:00 p.m. by Chairman Simon.

MEMBERS PRESENT: Dave Hunsaker, Cynthia Robinson, Doug Simon, Steve Musselman, Maria Ostrander

MEMBERS ABSENT: John McCarty

ALSO PRESENT: Chad Stevens – Executive Director

AGENDA Hunsaker moved, Robinson seconded, to approve the agenda dated July 14, 2016. Motion voted and carried.

MINUTES Hunsaker moved, Musselman seconded, to approve the June 2, 2016 minutes. Motion voted and carried.

AUDIT PRESENTAION The audit presentation was tabled for the August DARA Board of Commissioners meeting.

FINANCIAL STATEMENT a. Musselman moved, Hunsaker seconded, to approve the May 2016 Revenue/Expense Reports as presented. Motion voted and carried.

b. Musselman moved, Hunsaker seconded, to approve the May, 2016 bills as presented. Motion voted and carried.

STAFF REPORTS Executive Director- Chad updated the board on the status of the vehicle. It will be ready by the week of 7/25/14. He also updated them on a new partnership with the schools for afterschool programming for Herbison Woods on the early release Wednesdays.

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Smith provided a written report updating the board on programs that are currently running and programs that are coming up.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. **2017 Draft Budget**

Stevens presented the 2017 budget with the addition of the purchase of inflatable equipment for DARA use and for the community to rent. The board recommended tabling the draft budget until they had further information on the liability and risks involved in owning inflatables.

Musselman brought to the board information from Rod Taylor, DeWitt Township Manager, regarding the rent and utilities contract for DARA at the Valley Farms Community Center. Musselman moved, Hunsaker seconded, to approve a rental fee of \$10,000 for the first year (2017), and a 1.5% annual increase. Motion voted and carried.

PUBLIC COMMENT – None

BOARD MEMBER COMMENT- Robinson inquired on how the school district and work holiday schedule would affect our programming. Stevens noted that he and the DARA staff were aware of the odd dates that will affect the Holiday Fun Club program.

Musselman had questions and concerns regarding the use of Valley Farms Soccer Fields by private organizations and how they would affect DARA and the community.

Musselman stated that he would sign DARA payables for the month of August.

ADJOURNMENT Ostrander moved, Hunsaker seconded, to adjourn at 8:05 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director