

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
June 2, 2016

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:00 p.m. by Chairman Simon.

MEMBERS PRESENT: Dave Hunsaker, Cynthia Robinson, John McCarty, Doug Simon, Steve Musselman, Maria Ostrander

MEMBERS ABSENT: None

ALSO PRESENT: Chad Stevens – Executive Director, Crystal Pendergrass - Intern

AGENDA Hunsaker moved, Musselman seconded, to approve the agenda dated June 2, 2016. Motion voted and carried.

MINUTES Hunsaker moved, Robinson seconded, to approve the May 5, 2016 minutes. Motion voted and carried.

FINANCIAL STATEMENT a. Hunsaker moved, Ostrander seconded, to approve the April 2016 Revenue/Expense Reports as presented. Motion voted and carried.

b. Ostrander moved, McCarty seconded, to approve the April, 2016 bills as presented. Motion voted and carried.

STAFF REPORTS Executive Director- Chad updated the board on the Granger Meadows Celebration and DARA's role. He introduced DARA's new intern, Crystal Pendergrass, and informed the Board of Commissioners of a \$2,500 camp sponsorship by Vision Collision of DeWitt.

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Smith provided a written report updating the board on programs that are currently running and programs that are coming up.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. 2015 Audit Information

Stevens provided information to the board regarding the upcoming audit presentation from Abraham and Gaffney on July 7, 2016.

Musselman moved, Robinson seconded, to approve moving the July Board of Commissioners meeting to July 14 to accommodate the necessity of a quorum. Motion voted and carried.

With an apparent surplus of funds that exceeds the amounts recommended by the auditors, the DARA board advised Stevens to explore capital assets that will benefit the quality of program DARA provides as well as improving office efficiencies.

Musselman recommended using some of the surplus to possibly create a larger scholarship fund, and to get information out to stakeholders that could advertise and promote the opportunities

b. Senior Programming

Stevens updated the board on trends in the senior population after attending a meeting hosted at the DeWitt Township Hall with presentation by the Tri-County Commission on Aging, and the AARP. Ostrander recommended talking to those within the sandwich generation to create programming for them and their parents. This generation is also an important demographic to target for volunteering opportunities

PUBLIC COMMENT – None

BOARD MEMBER COMMENT- Simon welcomed Pendergrass. Hunsaker recommend that Stevens get the class demographics from DeWitt Schools for the upcoming year, in order to better anticipate participation trends.

ADJOURNMENT Hunsaker moved, Robinson seconded, to adjourn at 8:02 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director