

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
April 14, 2016

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:06 p.m. by Chairman Simon.

MEMBERS PRESENT: Dave Hunsaker, Cynthia Robinson, Trevor Van Dyke, Maria Ostrander, Doug Simon, Steve Musselman

MEMBERS ABSENT: None

ALSO PRESENT: Chad Stevens – Executive Director

AGENDA Musselman moved, Hunsaker seconded, to approve the agenda dated April 14, 2016. Motion voted and carried.

MINUTES Ostrander moved, Robinson seconded, to approve the March 3, 2016 minutes. Motion voted and carried.

FINANCIAL STATEMENT a. Musselman moved, Robinson seconded, to approve the January 2016 Revenue/Expense Reports as presented. Motion voted and carried.

b. Ostrander moved, Musselman seconded, to approve the February 2016 Revenue/Expense Reports as presented. Motion voted and carried.

b. Hunsaker moved, Van Dyke seconded, to approve the February, 2016 bills as presented. Motion voted and carried.

STAFF REPORTS Executive Director- Chad updated the board on the MParks Community Service Awards reception for recognition of DeWitt Township resident, Adam Bertram. Stevens also informed the board of the dates for the upcoming annual reports to the City of DeWitt and DeWitt Township, as well as updates on purchasing a new vehicle for DARA

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Smith provided a written report updating the board on programs that are currently running and programs that are coming up.

UNFINISHED BUSINESS

None

NEW BUSINESS

a. 2015 Audit Information-

Stevens updated the board to the status of the 2015 audit. Stevens commented on the ease of being able to send the auditors the necessary documents by email and dropbox.

b. 1st Quarter Facility Report

Hunsaker moved, Robinson seconded, to approve and place on file the 2016 1st Quarter Facility Use Summary as presented. Motion voted and carried.

PUBLIC COMMENT – None

BOARD MEMBER COMMENT- Musselman and Hunsaker agreed to a check signing schedule through June 2016.

Simon offered his sympathies to Stevens on the passing of his father.

ADJOURNMENT

Hunsaker moved, Robinson seconded, to adjourn at 7:39 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director