

DEWITT AREA RECREATION AUTHORITY
16101 Brook Rd., Lansing, MI 48906 (517) 482-5117
Board of Commissioners-Regular Meeting
December 1, 2016

The Board of Commissioner's meeting of the DeWitt Area Recreation Authority was called to order at 7:00 p.m. by Chairman Simon.

MEMBERS PRESENT: Cynthia Robinson, Steve Musselman, John McCarty, Dave Hunsaker, Doug Simon

MEMBERS ABSENT: Maria Ostrander

AGENDA Musselman moved, Hunsaker seconded, to approve the agenda dated December 1, 2016. Motion voted and carried.

MINUTES Hunsaker moved, McCarty seconded, to approve the November 3, 2016 minutes. Motion voted and carried.

FINANCIAL STATEMENT a. Musselman moved, Hunsaker seconded, to approve the Revenue/Expense report for October 2016 as presented. Motion voted and carried.
Discussion
Simon suggested having a special meeting in December to approve the overages in expenses for the 2016 budget.
b. Hunsaker moved, Robinson seconded, to approve the October 2016 bills as presented. Motion voted and carried.

STAFF REPORTS Executive Director- Chad informed the board of his selection of Edge Insurance as an agent for health and dental insurance for DARAR staff for the calendar year of 2017.
Stevens also informed the board that he had secured a business partnership from Piazzano's for the third straight year. He was expecting to have a second business partner confirmed before the end of 2016.

McClintock provided a written report updating the board on programs that are currently running and programs that are coming up.

Smith provided a written report updating the board on programs that are currently running and programs that are coming up.

UNFINISHED BUSINESS

a. **Directors Evaluation**

Musselman and the evaluation committee had completed the evaluation prior to the meeting and suggest that the review be completed after the meeting. Stevens agreed.

NEW BUSINESS

a. 2017 Meeting Dates

Musselman moved, McCarty seconded, to approve the 2017 DARA Board of Commissioners Meeting Dates. Motion voted and carried.

b. 2017 Staff Holiday Schedule

McCarty moved, Hunsaker seconded, to approve the 2017 Holiday Dates as presented. Motion voted and carried.

PUBLIC COMMENT – None

BOARD MEMBER COMMENT- Musselman agreed to be the designated signer for the month of December.

Simon congratulated Stevens on being elected president-elect of the Southern Michigan Recreation and Park Association.

ADJOURNMENT

Simon moved, Robinson seconded, to adjourn at 7:38 p.m. Motion voted and carried

Submitted by: Chad Stevens – Executive Director